

# HOMEOWNER'S INSURANCE CLAIMS DOCUMENT CHECKLIST

**Customer name:** \_\_\_\_\_

**Loan ending in** \_\_\_\_\_

Please return the documents checked below, using the enclosed postage paid envelope.

## Items needed from you

- ☐ Paid receipts and estimates (if completing the repairs on your own)
- ☐ Direct Deposit Authorization (only required if you have a deposit account that you would like the funds automatically deposited to—form provided to you by Associated Bank)

## Items to obtain from your insurance carrier

- ☐ Insurance adjustor's report
- ☐ Insurance check endorsed by all parties except Associated Bank

## Items to obtain from your contractor (if applicable)

- ☐ Contractor's bid
- ☐ Conditional Lien waiver (for full amount of work; partials will be accepted but payment will only be released for up to the amount of the lien waiver until additional waivers are received).

## Contact us

### Associated Bank

**ATTN: Consumer Lending Construction & Payoff Processing**

MS 7707

1305 Main Street

Stevens Point, WI 54481

800-242-2470

InsuranceClaims@AssociatedBank.com

